

# Constitution \& By-Laws 

## August 2023

## BY-LAW NUMBER ONE OF THE HEO 'AAA' HOCKEY LEAGUE

## ARTICLE 1 - NAME AND MEMBERSHIP AFFILIATION

1. This AAA League, hereinafter referred to as the "League", was authorized by Hockey Eastern Ontario (HEO) in July 2023 to operate as the top tier of HEO hockey. The League will be known as the "HEO "AAA" Minor Hockey League".
2. The Executive Committee and Board of Directors of the HEO 'AAA' Hockey League is authorized by Hockey Eastern Ontario, hereinafter referred to as HEO, to operate the AAA League under the authority of District 14 and HEO.
3. The HEO 'AAA' Hockey League, by virtue of its membership in District 14, is a member of Hockey Canada, the governing body of amateur hockey in Canada.
4. A copy of the League Constitution \& By-Laws and Rules \& Regulations, duly updated to reflect all amendments and revisions, shall be submitted for approval to District 14 by September $30^{\text {th }}$ of each playing season.
5. Effective as of the 2022-23 season, HEO approved a new division within the League at the U12 level for a four-year pilot project. The League amended its constitution to include this new division.
6. Effective the 2023-24 season, Hockey Eastern Ontario approved two new divisions within the League at the U16 and U18 level. The League amended its constitution to include these new divisions.

## ARTICLE 2 - AIMS AND OBJECTIVES

1. To provide a full branch league for AAA teams to participate in minor hockey within HEO.
2. To promote fair play and sportsmanship, and to develop the skills of the players in the League, through the provision of a safe and competitive environment.
3. To exercise general care, and direction over players, teams, association officials and executives of the League to ensure compliance with the League's Constitution \& By-Laws and Rules \& Regulations.

## ARTICLE 3 - MEMBERSHIP

1. The League consists of five (5) member zones designated by the HEO Minor Council Policy 6.49, as follows:
a. Zone 1 - Upper Canada Cyclones
b. Zone 2 - Myers Automotive 'AAA'
c. Zone 3 - Ottawa Valley Titans
d. Zone 4 - Ottawa Junior 67s

## e. Zone 5 - Eastern Ontario Wild

2. Associate membership may be granted to any recognized hockey academy or minor hockey association from other Hockey Canada branches or USA Hockey who have received prior sanctioning and approval of the HEO. Application for membership into the HEO 'AAA' Hockey League must be submitted in written form by June $1^{\text {st }}$ of the current calendar year.
3. Participating members are required to pay league registration fees for each team in accordance with the rates and policies established by the League. Failure by any member association to pay the required fees is subject to possible suspension from league participation and fines as determined by the Executive Committee.
4. The elected and appointed individuals on the HEO 'AAA' Board of Directors shall also be considered a part of the membership in good standing.

## ARTICLE 4 - LEAGUE LOGO AND NAME

1. The HEO 'AAA' Hockey League's logo and name shall not be used or altered under any circumstances unless the Executive Committee has granted prior written authorization.

## ARTICLE 5 - THE BOARD OF DIRECTORS

1. A Board of Directors, who shall act in accordance with the Constitution \& By-Laws and Rules \& Regulations, may be enacted by the Board, and shall conduct the business and affairs of the League. No executive committee member shall serve in the capacity of President of a local minor hockey association or league, nor be eligible to act as a team official on any HEO 'AAA' Hockey League's team without the consent of the Board of Directors.
2. The Board of Directors shall act in accordance with the Constitution \& By-Laws and Rules \& Regulations, and shall consist of elected executive members, appointed members, association, and associate membership representatives, as specified below:
a. President and Chairperson of Board Meetings (elected)
b. Vice-President (elected)
c. Vice-President of Finance (elected)
d. Secretary (elected)
e. Member at Large (elected)
f. Past President (non-voting) (elected)
g. Director of U12/U13 Divisions (appointed)
h. Director of U14/U15 Divisions (appointed)
i. Director of U16/U18 Divisions (appointed)
j. A Representative from each of the following AAA Associations:
a. Upper Canada Cyclones
b. Ottawa Myers Automotive
c. Ottawa Valley Titans
d. Ottawa Junior 67s
e. Eastern Ontario Wild
k. A Representative from each of the following Associate Organizations
a. Ontario Hockey Academy
I. District 14 Chair (non-voting)
m. District 14 Referee-in-Chief (non-voting)
n. District 14 Technical Director (non-voting)
o. HEO Representative (non-voting)
3. The Board of Directors may have the power to amend or alter, within the terms of the Constitution \& By-Laws and Rules \& Regulations. Immediate notice of all such changes shall be forwarded to all member associations.
4. The Board of Directors will appoint, by majority vote, the appointed Board members, at the first regular board meeting following the Annual General Meeting.
5. No member of the Board of Directors may hold more than one office within the League and District 14 at one time, unless approved by the Board of Directors by a majority vote.
6. The term of the elected Board of Directors of the League shall commence following the Annual Meeting and continue until the next Annual Meeting.
7. No person who is a paid employee or paid representative of a hockey club or association shall be a member of the Board of Directors. In cases of doubt, the Board of Directors may request the person involved to provide such evidence as may
be necessary to properly decide whether such a person may be accepted or continue as a member of the Board of Directors.
8. The Board of Directors may submit a request to the HEO 'AAA' Hockey League Executive Committee to discipline or suspend a member association, team, team official, officiating official, player, parent, guardian or member of the Board of Directors for conduct detrimental to the League as defined in the League Constitution \& By-Laws and Rules \& Regulations.
9. Should a vacancy occur among the appointed members of the Board of Directors, the Board will appoint a replacement, by majority vote, to fill the vacancy within thirty (30) days.
10. If a member of the Board of Directors participates in activities with interests conflicting with those of the Corporation, his office may be declared vacant by a two-thirds majority vote of all members of the Board of Directors.
11. The Board of Directors may from time to time appoint an auditor to review the financials of the league.
12. Unless granted a leave of absence by the Executive Committee, any member of the Board of Directors who absents themselves from three (3) consecutive meetings of the Board may have their office declared vacant by the Board of Directors by a majority vote.

## ARTICLE 6 - MEETINGS OF THE BOARD OF DIRECTORS

1. Board of Directors meetings shall be at the call of the President or as provided in the Constitution \& By-Laws. In addition:
a. As a general rule, the Board of Directors shall hold a minimum of three (3) meetings during the current playing season, excluding the coaches/managers meeting.
b. If for any reason a meeting has not been called by the President within thirty (30) days after being requested in writing by four or more Board members, a meeting may be called and chaired by an elected member. Such meeting is subject to the rule of quorum and shall be legal and constitutional.
c. The quorum for the Board of Directors meetings shall be eight (8) members, of which two must be members elected at the Annual Meeting.
2. The Secretary shall give notice of meetings to all members at least seven (7) days prior to each meeting. Notice shall include an agenda and any outstanding draft minutes from previous meetings.
3. Emergency meetings of the Board of Directors may be called without the usual seven (7) day notice provided that two (2) members of the executive committee agree to such a meeting.
4. Attendance at any Board of Directors meeting may be open to the Board of Directors of any HEO or Association Executive in good standing, as well as any interested observers or invited guests who may be admitted where the Chair grants permission.
5. If a member of the Board of Directors, excluding the elected officers or appointed members, is unable to attend a Board of Directors meeting, they shall be entitled to send an alternate to represent them and full voting privileges will be granted.
6. Voting at Board of Director meetings shall be conducted by the League President or their delegate. Those with voting rights, each of whom must be in good standing when attending the Board of Directors meetings, shall be the following:
a. Each elected executive member in good standing shall be entitled to one vote except the President and PastPresident. (4 Votes Total)
b. Each appointed board member and associate organization's representatives or their delegate in good standing shall be entitled to one vote. (4 Votes Total)
c. Each association's representatives in good standing or their delegate shall be entitled to two votes. (10 Votes Total)
d. The Past President, District 14 Chair, District 14 Referee-In-Chief, District 14 Technical Director, and HEO Representative shall have no voting privileges.
e. The President of the League will only vote in the case of a tie.
7. Amendments to the Rules \& Regulations may be recommended at any Board of Directors meeting. All proposed amendments must be in the form of a motion and duly seconded. Motions shall require approval by a simple majority of the Board members prior to implementation.

## ARTICLE 7 - EXECUTIVE COMMITTEE

1. The Executive Committee will consist of the President, Vice-President, Vice-President of Finance, Secretary, and Member at Large.
2. The Executive Committee shall be nominated 30 days prior to AGM, by those with voting rights as defined in these Constitution \& By-Laws, for the election at the Annual General Meeting. All nominees must be residents of HEO and be members in good standing. Nominees for the position of President must have served on the League's Executive Committee within the last three (3) years. Nominees for the positions of Vice-President and Vice-President of Finance must have served on the League's Board of Directors within the last three (3) years. They shall be nominated and elected at the Annual General Meeting. The Secretary and Member at Large position is open to any Hockey Canada member in good standing. Should one of these elected positions not be filled at the Annual Meeting or becomes vacant before their term expires, the Board of Directors shall appoint a replacement to fill the vacant position until the next Annual Meeting. Nominations shall not be accepted at the Annual General Meeting.
3. The Executive Committee shall function as the Board of Directors in the interim period between regular Board meetings and shall conduct the day-to-day operational duties of the league. Meetings shall be at the call of the President.
4. Quorum for the Executive Committee shall be 3 out of the 5 members.
5. No member of the Executive Committee or Board of Directors may hold more than one elected office within the League at one time, unless approved by the Board of Directors.
6. The Executive Committee and or the Board of Directors shall have ultimate and full operational control of the affairs of the League. They may make decisions as required in order to carry out the aims and objectives of the League, keeping in mind that any such decisions must be presented to the Board of Directors at the Board's next meeting (either regular or emergency) for ratification by the Board. Any Executive decision not so presented or not so ratified shall be considered null and void as of the date of that meeting of the Board of Directors.
7. The Executive Committee, in reaching any decision on any matter, shall include in its discussions the member association President or Presidents as appropriate.
8. The Executive Committee may suspend or otherwise discipline any association team official or any other official connected with any organization or association participating in the League for failure to comply with the League's Constitution \& By-Laws, and Rules \& Regulations. Such disciplinary action may include possible suspension from league participation and fines as determined by the Executive Committee.
9. The Executive Committee may suspend or otherwise discipline any association, coach, assistant coach, trainer, manager, player, or any other official connected with any organization or association participating in the League for failure to comply with a ruling issued by either HEO, their District, their association, or the league.
10. The Executive Committee shall resolve all matters not provided for in this Constitution, By-Laws, or Playing Rules.

## ARTICLE 8 - DUTIES OF THE EXECUTIVE COMMITTEE

1. The President shall:
a. Perform all duties usual to the office of President, including being the official spokesperson for the League, and fulfilling all duties assigned to the position of League President by District 14.
b. Preside at all Board of Directors meetings and shall not vote except in the case of a tie when he/she shall cast the deciding vote.
c. Be an ex-officio member of all Standing and Ad Hoc Committees.
d. Be the representative of the League to District 14 and HEO Minor Council Committee.
e. Have signing authority and will co-sign all cheques and documents on behalf of the League.
f. Be responsible for complaints arising within the League.
g. Be responsible for discipline including, player, team official, board of director conduct investigations.
h. Chair all discipline and appeal hearings involving the conduct of any player, team official, Board of Director's member, and Association Executive member, in accordance with HEO Discipline and Appeals Policy and Procedures, and whose conduct is deemed as being detrimental to the interests and image of the HEO 'AAA' Hockey League.
i. Work in partnership with the District 14 Referee-In-Chief to resolve any officiating matters.
j. Appoint a delegate to oversee any President responsibilities as required.
k. Should the President be found in conflict of interest, they shall appoint a designate to preside over any duties outlined above.
2. The $1^{\text {st }}$ Vice-President shall:
a. Oversee the operation of the HEO 'AAA' Hockey League games.
b. Ensure compliance of all League rules and policies, as well as those of HEO.
c. Be responsible for the Risk and Safety portfolio by ensuring all Risk and Safety information is distributed to member associations, teams, and the League.
d. Provide member associations advice and direction, in regards to Risk and Safety issues, specifically communication and identifying to them any or all risks which have been determined to be connected with league activities.
e. Recommend to the Board of Directors any specific courses or training that should be offered or mandated to players and/or team officials.
f. Represent the League at all HEO Risk and Safety meetings as requested.
g. Review all Affiliated Player Call-Ups to ensure compliance in accordance with the HEO Affiliation Policy.
h. Ensure affiliations are entered and served in the approved HEO Data Base.
i. Perform the duties of the League President in the latter's absence or at his request and he shall then have all the rights and powers of the President.
j. As League President, they shall not vote except when vote is needed to break a tie.
k. As League President, be the representative to District 14 and HEO Minor Council Committee.
I. Have signing authority for the League and will co-sign all cheques and documents on behalf of the league.
m . Should the Vice-President be found in conflict of interest, they shall appoint a designate to preside over any duties outlined above.
3. The Vice-President of Finance shall:
a. Possess signing authority for the HEO 'AAA' Hockey League.
b. Prepare all cheques presented with proper documentation to be co-signed by the President or Vice-President.
c. Keep an accurate record of all monies received and disbursed.
d. Provide thorough prepared statements as well as a bank statement at each regular board and Annual Meeting.
e. Provide by May 15th of each year, a final financial statement to the Board of Directors detailing the past season's finances and shall provide a copy to the President and District 14.
f. Prepare a draft budget for the coming playing season and provide details to each member association of the League by June 1st of each year; and
g. Prepare a final budget at the beginning of each playing season, to determine participating team fees, and present to the Board of Directors for approval.
4. The Secretary shall:
a. Issue notices of all meetings.
b. Provide all members of the Board of Directors with a copy of the minutes of all board meetings and issue special notices or announcements as required.
c. Maintain records of all proceedings and meetings.
d. Have custody of all documents and records pertaining to the affairs of the league.
e. Organize and prepare all documentation for the coaches/managers meeting.
f. Organize and prepare all documentation for the Annual Meeting. Accept notices of proposed amendments no less than thirty days (30) prior to the Annual Meeting. Provide copies of all amendments to the Board of Directors no less than fifteen days (15) prior to the Annual Meeting.
g. Maintain a current accurate database of all players, Teams, Team Officials within the League.
h. Advising Association Presidents, and their associated Registrars if the team lists are not up to date prior to the first League game of each season.
i. Maintain a record of all Specially Affiliated Players, as required by HEO.
j. Request changes to team lists or team categories when advised of such an occurrence.
5. The Member at Large shall:
a. Hold the position of Chairperson of an Ad Hoc Committee or any Standing Committee.
b. Appoint all League sub-committees or task teams.
c. Work with HEO and members to coordinate District 14 special projects which may include assisting with Telus Cup, U13 and U15 Provincials, Ontario Winter Games and any other HEO AAA activities determined by the League Executive Committee.
6. The Past President may attend all meetings and act in an advisory capacity. When called upon, the Past President may hold the position of Chairperson of a standing committee.

## ARTICLE 9 - COMMITTEES

1. The President, when required, may authorize Special Committees. On completion of the committee project, the special committee is disbanded.
2. The President or Vice-President will establish a Discipline and Appeal Committees when required, as described in the Constitution and By-Laws and/or Rules and Regulations of the League.

## ARTICLE 10 - ANNUAL GENERAL MEETING

1. The Annual Meeting must be convened once every year in either the month of April or May.
2. The purpose of the Annual Meeting shall be to review the activities of the past playing season, to consider policies aimed at improving the League's operations for the coming playing season in light of the League's stated aims and objectives, to carry out elections, and to review and consider any amendments to the Constitution \& By-Laws, and Rules \& Regulations.
3. Voting members must be in good standing prior to the commencement of the Annual Meeting.
4. The quorum for the Annual Meeting shall be eight (8) members, of which two must be elected members of the Board of Directors, or their designated representatives. The President, Vice President, V.P. Finance, Secretary, Member at Large, or appointed members may not designate a substitute representative.
5. The agenda for the Annual Meeting shall be prepared by the Secretary and must include the following essential annual business:
a. President's Annual Report
b. Vice-President's Annual Report
c. Vice President of Finance's Annual Report
d. Secretary's Annual Report
e. Member at Large's Annual Report
f. Director, U12/U13 Divisions Annual Report
g. Director, U14/U15 Divisions Annual Report
h. Director, U16/U18 Divisions Annual Report
i. Director at Large Annual Report
j. Director at Large Annual Report
k. Constitutional and By-Laws Amendments
l. Amendments to the Rules \& Regulations
m. Election of President, Vice-President, V.P. Finance, Secretary, and Member at Large.
6. The Executive Committee of the League will be elected by the Board of Directors at the Annual General Meeting. The elected positions will be held for a period of two (2) years commencing at the 2021 Annual General Meeting, as follows:
a. Even years at time of election:

- President
- Secretary
- Member at Large
b. Odd years at time of election:
- Vice-President
- Vice-President of Finance

7. Voting at the Annual Meeting shall be by "secret ballot" and conducted by the HEO Representative or their delegate. Those with voting rights, each of whom must be a member in good standing when attending the Annual General Meeting, shall be the following:
a. Each elected member of the Executive Committee, excluding the President, shall be entitled to one vote each. (5 Votes Total)
b. Each appointed board member shall be entitled to one vote. (3 Votes Total)
c. Each AAA Association's Representative or designate shall be entitled to two votes. (10 Votes Total)
d. Each Associate Organization's Representative or their designate shall be entitled to one vote. (1 Votes Total)
e. The HEO Representative shall have no voting privileges.
f. The current President of the League will only vote in the case of a tie.
8. The Executive Committee shall be nominated 30 days prior to AGM, by those with voting rights as defined in these Constitution \& By-Laws, for the election at the Annual General Meeting. All nominees must be residents of HEO and be members in good standing. Nominees for the position of President must have served on the League's Executive Committee within the last three (3) years. Nominees for the positions of Vice-President and Vice-President of Finance must have served on the League's Board of Directors within the last three (3) years. They shall be nominated and elected at the Annual General Meeting. The Secretary and Member at Large position is open to any Hockey Canada member in good standing. Should one of these elected positions not be filled at the Annual Meeting or becomes vacant before its term expires, the Board of Directors shall appoint a replacement to fill the vacant position until the next Annual Meeting. Nominations shall not be accepted at the Annual General Meeting.
9. Members holding two "voting" positions; may only cast one vote on any motion or election.
10. The HEO Representative will act as the Chairperson of the Nominating Committee, advertise, and accept nominations for the Executive Committee of the League 30 days prior to AGM, by those with voting rights as defined in these Constitution \& By-Laws. They will conduct the election of members at the Annual General Meeting. He/she may request a member of the League in good standing to perform the election.
11. There will be no voting by proxy.
12. Attendance at the Annual General Meeting shall be opened to the League Board of Directors or District 14 in good standing. HEO Board of Directors, HEO Minor Council Committee, Association Executives, interested observers, or invited guests may be admitted where the Chair grants permission. Notice for the General Meeting will be posted on the league website thirty days (30) prior to the date of the Meeting.
13. The Constitution and By-Laws of the HEO 'AAA' Hockey League shall not be amended except at the Annual General Meeting, or at a Special Meeting called by the Executive Committee. Notice of proposed amendments shall be provided to the Secretary in written form no less than thirty days (30) prior to the date of the Meeting. All proposed amendments to the Constitution and By-Laws shall be made by motion and will be passed by a two-thirds majority vote of voting members present at the Meeting. No amendments to any amendment may be proposed at the meeting, except that changes to improve the clarity of the motion may be made if agreed upon by a two-thirds majority vote of the voting members present. All elections and amendments will become effective June 1 of the current year.
14. General Meetings may be called at any time throughout the year, if changes to the Constitution and By-Laws are required in an emergency that cannot wait until the next Annual General Meeting. All the same requirements for quorum, agenda, voting rights, notice, attendance, voting procedures and voting requirements, as already listed for Annual General Meetings and for By-Law changes, shall apply.

## ARTICLE 11 - REGISTRATION FEES

1. Registration fees for teams participating in each Division shall be those approved by the Board of Directors and shall, as a minimum be enough to cover administration, awards, special events and referee costs if applicable.
2. Registration fees shall be made payable to the HEO 'AAA' Hockey League and provided to the 'AAA' League VicePresident of Finance as follows:

- $\quad$ September 1st - Initial deposit as determined by the League Board of Directors.
- October 1st - one half of the balance owing for the season.
- December 1st - the remainder of the outstanding fees.

3. Failure by any association to make payments on time may result in discipline being applied to the offending organization which may include monetary fines as well as suspension from participation in League activities.

## ARTICLE 12 - HONORARIUMS

1. The Executive Committee will receive honorariums to cover out of pocket expenses while acting on behalf of the League. Compensation will be according to the following schedule:

- President $\$ 3,000.00$
- Vice-President $\$ 1,500.00$
- Vice-President Finance \$750.00
- Secretary $\$ 750.00$
- Member at Large
$\$ 750.00$

2. No other expenses will be paid to the Executive Committee.
3. The appointed members of the Board of Directors will receive honorariums to cover out of pocket expenses while acting on behalf of the League. Compensation will be according to the following schedule:

- Director of U12/U13 \$1,500.00
- Director of U14/U15 $\$ 1,500.00$
- Director of U16/U18 \$1,500.00
- District 14 Referee-In-Chief $\$ 1,500.00$

4. No other expenses will be paid to the Executive Committee.
5. The Executive Committee and appointed members of the Board of Directors may opt-out of receiving honorariums as described in this article.

## ARTICLE 13 - CONFLICT OF INTEREST

1. No member of the Board of Directors shall act in the capacity as coach, assistant coach, manager, or trainer of any member team unless approved by the Board of Directors.
2. No member of the Board of Directors may enter into any business dealings with the League in exchange for any financial considerations.
3. No member of the Board of Directors may directly or indirectly, provide a sponsorship or any financial assistance to any member team of the League.
4. No member of the Board of Directors may hold any elected position on the HEO Board of Directors, with the exception of the appointed HEO representative.
5. No person who holds the position of District or Alternate Chairperson for any HEO District, may hold any position on the Board of Directors, unless approved by a two-thirds majority vote of all members of the Board of Directors.
6. No member of the Board of Directors shall be a paid employee, full or part time, of Hockey Canada, HEO, or any professional hockey organization or club.

## ARTICLE 14 - TROPHIES, SWEATERS AND SPONSORS

1. The 'AAA' League will provide trophies for the regular season and play-off champions for each division the League operates. All trophies are the sole property of the HEO 'AAA' Hockey League and cannot be altered in any way without the consent of the Executive Committee. Each winning association will be permitted to retain any trophy for display purposes from the time it is won until January of the following playing season. Trophies that are not returned by the requested date or cannot be located or are received in a damaged state, the applicable associations may be held liable for a penalty not to exceed $\$ 300.00$.
2. A league approved crest will be worn by all players during all league, playoff or special event games. The cresting will be affixed on the front chest of each jersey on the right-hand side.
3. A player's individual sponsor's name or team sponsor's name and or logo will be displayed on the back of their team jersey below the numbers in a prominent position.
4. A player's name bar will be displayed on the back of their team jersey above the numbers.
5. All teams shall be required by September $30^{\text {th }}$ of the current playing season to have the league crest affixed to all home and away jerseys. Failure to comply may result in a $\$ 100.00$ penalty.

## ARTICLE 15 - ASSOCIATION NAME AND TEAM COLOURS

1. Any new or existing association that introduces or alters their associations name or colour scheme in any manner must first have prior written approval from the HEO Minor 'AAA' Hockey League Executive Committee before proceeding with any changes or adjustments.

## ARTICLE 16 - CHAMPIONSHIP FUNDING

## U13 PROVINCIALS, U15 PROVINCIALS, U18 PROVINCIALS, AND ONTARIO WINTER GAMES

1. Any team(s) from the HEO 'AAA' Hockey League who qualifies to represent the HEO at the Ontario U13 Provincial Championships, Ontario U15 Provincial Championships, and Ontario Winter Games, is eligible to receive financial assistance from the HEO 'AAA' Hockey League in the amount of $\$ 2,000.00$ per team.
2. Financial assistance is only available to teams if the provincial championships are being played outside the boundaries of the HEO. Championships hosted by the HEO are not subject to any financial assistance.

## ARTICLE 17 - RULES OF ORDER

1. In the absence of rules in the Constitution \& By-Laws, and Rules \& Regulations, all meetings shall be conducted in accordance with Robert's Rules of Order.

## ARTICLE 18 - DISSOLUTION

1. If the League is dissolved or ceases to operate for any reason, its material assets shall be liquefied and all remaining funds after payment of all outstanding debts and obligations shall be distributed among the membership as follows:
a. Members (players) who have paid fees in anticipation of the upcoming season shall first have those fees refunded in their entirety. For greater certainty, the money will be paid to the parent of the player who signed the membership application.
b. Any funds that remain after the dissolution of the corporation will be distributed to the 5 AAA member associations. Distribution of funds will be pro-rated based on the number of participants per association in the prior season.
